



Kennington Primary School INSTRUMENTAL MUSIC POLICY 2018-2020

Rationale

Performing Arts is an important component of the Kennington Primary School Curriculum. The Instrumental Music Program (I.M.P) aims to provide musical tuition to students on the instrument of their choice, complementing the classroom-based Music Program and Annual Production.

It is an optional program, which parents can choose for their child/ren to participate in. Participation in the I.M.P is dependent on the availability of places and teachers for the particular instruments. Parents/carers are required to complete an application form for each student, pay an application fee and pay termly tuition fees in advance.

The type of lessons offered each year is dependent upon the level of student interest and may include lessons with the following instruments.

Keyboard	Guitar	Flute	Clarinet	Vocal
Saxophone	Trumpet	Drums	Violin	

Students may apply to learn any **one** instrument. (Exceptions may apply e.g. if the student is not participating in either the band or the choir, they may learn a second instrument.) Students may choose to participate in an extra musical activity of **either** Band or Choir. In this way the school aims to limit absences from the classroom to two sessions per week.

Aim

- To provide students in Grades 2-6 with the opportunity to participate in the Instrumental Music Program. Exceptions are made for students in younger levels to participate. Please meet with the Principal to discuss this if you are interested.

Implementation

- Students participate in a 30 minute instrumental lesson per week for the lessons scheduled for each term. Terms may vary in length from 8-10 weeks. Each term, each student will be given an invoice that outlines the number of lessons for the upcoming term and the required fees.
- Where possible, group numbers will not exceed 3 students. The Program Co-ordinator reserves the right to manage group size as appropriate.
- **Applications to Participate** in the I.M.P will be sought in November of the year prior to the commencement of the instruction year. To secure a place in the Instrumental Music Program for the following year, a booking fee of \$60.00 must be paid with the application. This is a credit towards the first term fees, covering FOUR weeks of lessons at \$15.00 per lesson. A credit will be issued on the first invoice in Term One.
- A receipt will be issued with a confirmation of application. Money will not be refunded if a student or their family changes their mind about participation in the program after the **Application to Participate** in the I.M.P form has been submitted. However, if for some reason a place in the I.M.P is not available for the student (e.g. an I.M.P teacher is unavailable), the \$60.00 will be refunded.
- Students and families are required to complete a **Commitment Contract** which will be given to the student at the first lesson and must be returned by the second lesson.
- Each student is required to commit to the program for the duration of each term. Withdrawal part way through a term will **not** result in a refund of money. Learning a musical instrument is challenging and often frustrating. Sometimes students become disillusioned early on because they are not progressing

as quickly as they may have expected. This is normal, so we encourage families and students to persevere. The long-term benefits will often outweigh the temporary frustration.

- Students are responsible for attending lessons on time and having the necessary equipment.
- Students and families may be required to purchase sheet music.
- Payment for instrumental lessons is made directly to the Instrumental Music Instructor in advance, before the commencement of each term. No exceptions will be made. Refunds will not be made available if students are absent or forget to attend, unless there are exceptional circumstances. The Program Co-ordinator will make the final decision regarding this in consult with the Principal.
- The Instrumental Music Instructor is responsible for billing and receipting in a timely manner, and are required to provide invoices by Week 8 of the previous Term.
- Instrumental Music Instructors will provide a copy of their Working with Children's Check Permit to the school office together with their contact details prior to the first lesson.
- Instrumental Music Instructors will provide a quality, sequential program.
- Instrumental Music Instructors will timetable lessons and student groupings. An individualised timetable will be provided to each student at the start of each term and displayed in a prominent position at the school e.g. on the noticeboard outside the Music Rooms.
- Instrumental Music Instructors are required to provide contact details to their students.
- Families are required to provide their contact details to the Instrumental Music Instructor.
- Instrumental Music Instructors are required to sign-in and sign-out at the school office on every day of instruction, and to wear an appropriate name badge.
- Instrumental Music Instructors will inform the school if they intend to be absent prior to 8.30am, and preferably on the day before, so that the necessary arrangements can be made.
- Instrumental Music Instructors will prepare students for one annual concert for friends and families to attend. Students are required to wear school uniform when performing in the concert. The concert will be held in November. The date will communicated in a timely manner
- The annual KPS Instrumental Music Program will cease on the second Friday in December or at the Principal's discretion.
- The Principal has the responsibility to make a decision regarding the viability and type of Instrumental Program for the following year.

Evaluation:

- This policy will be reviewed as part of the KPS 3 year review cycle, or earlier as needed.

Policy was ratified by School Council in October 2017
To be reviewed in October 2020